NAFEZA
National Single Window For Foreign Trade • EGYPT

Your Comprehensive

(A C I) Guide

Egyptian Customs Authority | Ministry of Finance

ACI
Information that interests you

- The ACI system is implemented on marine imports only.
- The mandatory implementation applies on the date of shipping goods to Egyptian seaports.
- These are the import procedures under the new ACI system.
- An account on Nafeza platform must be created, the electronic signature must be obtained, and data must be pre-registered.
- Information and documents related to goods are electronically submitted through Nafeza platform.
- ACID number is valid for 6 months and is issued for every shipment separately.
- Customs brokers may request ACID number and proceed with the customs procedures by an official power of attorney or an electronic authorization from the person concerned.
- GS1 or part number needs to be stated in the commercial invoice.
- The importer must submit all documents related to the customs registration application "46 K.M."
- An ACID number cannot be obtained after shipment departure.
- More than one electronic signature for one company is issued if it has multiple sub-accounts.
- The foreign exporter registration number is the tax number or the commercial registration number from the country of export.
- More than one invoice can be electronically uploaded in one file on the Blockchain under the ACID number.
- The carrier must place the ACID number on the bill of lading and the manifest.
- The foreign exporter registers his company's data on the Blockchain once.
- The importer cannot create an account on the Blockchain on behalf of the foreign exporter.
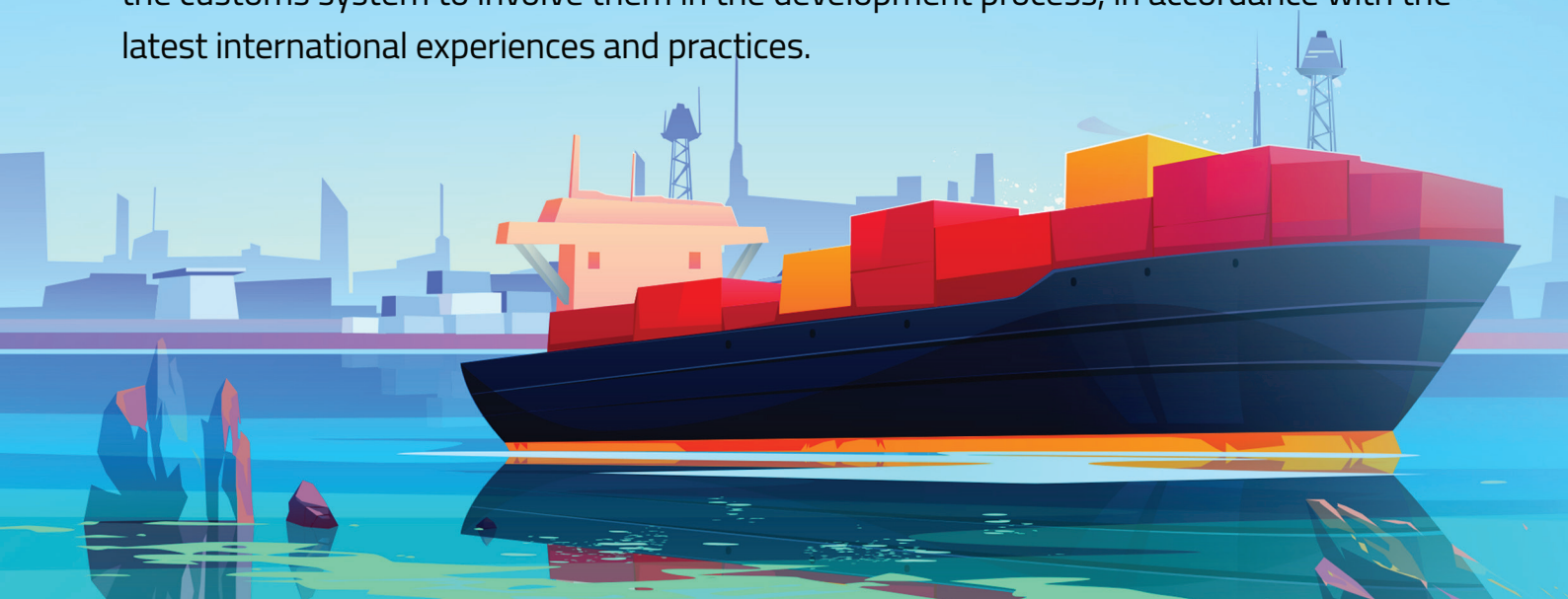- Cargo rejection grievances must be submitted within three business days.

About ACI

The pilot implementation of the ACI system began on April 1, 2021, and the binding application was scheduled to start on July 1, 2021. The pilot implementation period was extended until September 30, 2021, in order to give importers and their agents including customs brokers, Egyptian exporters and multinationals a final opportunity to register with the new system before mandatory application, and to conduct further experiments to achieve the desired alignment between importers and foreign exporters.

In accordance with the directives of Dr. Mohamed Maait, Minister of Finance, the Ministry of Finance and the Customs Authority, in cooperation with the Egyptian Company for E-Commerce Technology (MTS), have strived to enhance communication with the business community and provide full technical support to importers, customs brokers and owners of maritime agencies, in order to help them register in the ACI system, through providing training materials on the Nafeza YouTube channel, at **https://www.youtube.com/NafezaEgypt** as well as online training courses that can be registered for at the following link: **https://www.cutt.us/8RNo7**

Participation in the regular meetings held on Mondays and Thursdays of each week at the Ministry's headquarters allowed participants to discuss and work through any challenges, or attending the practical training at the Ministry's headquarters on Wednesdays and Thursdays from 9 a.m. to 5 p.m., which offered immediate assistance in registering on the system. The training can also be attended online.

The Ministry of Finance and the Customs Authority, in cooperation with MTS, received many inquiries about the ACI system via their communication channels, which we are publishing along with the answers below, in order to enhance customers' awareness of the customs system to involve them in the development process, in accordance with the latest international experiences and practices.

Does the ACI system apply to Egyptian exports?

The ACI system applies to imports in maritime ports only.

Should the ACID number be placed on shipments arriving at maritime ports on October 1st, 2021?

The importer registers on the Nafeza platform by creating an account on it, then obtaining the electronic signature from MCDR or Egypt Trust and pre-registering the data before the shipment date. The foreign exporter shall register on the Blockchain to upload the shipment documents electronically, and submit the request for the ACID number.

What are the documents required to register on Nafeza?

The documents required to register on Nafeza are: Commercial Register, Tax Card, Customs Customer Card. Visit Nafeza for more information at: https://www.nafeza. gov.eg/ar/register

Who is responsible for registering on Nafeza?

The concerned party, or his agent, from customs brokers, shipping agents, or container trading companies, can register on the Nafeza platform.

Can the electronic signature of the tax number be used in the registration on Nafeza?

Yes, if the same person who enters the ACI data when shipping on Nafeza, also signs the tax invoice, but if it is a different person then an electronic signature is necessary.

Can more than one electronic signature be issued per company?

Yes, if there is more than one electronic account on Nafeza, an electronic signature is issued for each company account.

How many digits does ACID have?

19 digits only.

What is the role and authority of the person holding the sub-account?
The sub-account can handle certificates associated with its clearance license number, while the main account can view all company certificates, determine the authority and create the sub-accounts.

Does Nafeza make original documents unnecessary?
The information and documents related to goods are submitted electronically to the Customs Authority through the Nafeza platform.

What is the validity period of the ACID number?
Six months and it may be extended for a similar period with the approval of the competent minister or his authorized representative.

Is the ACID number fixed on all shipments if the Pro-Forma invoice reflects the total and has been divided over more than one shipment?
The ACID number is issued for each shipment separately.

Is there a maximum limit to ACID numbers that can be obtained?
There is no limit.

How can the maritime agent obtain the shipment's ACID number and how can its validity be checked?
A maritime agent can obtain an ACID number through the foreign exporter or the shipping documents included in it before shipping. He can also access Nafeza to verify it and see its expiry date.

Is the ACID number included in the health certificate, certificate of origin and Euro 1, knowing that these certificates are governmental and have a fixed form, and what should be done if the ACID number is registered on some, but not all, documents?
The ACID number must be added to all documents in accordance with the provisions of Article 39 of the Customs Law No. 207 of 2020 and its executive regulations.

Can the invoice be entered after shipment of the goods to obtain the ACID number?

No, as it is necessary to get the ACID number first and send it to the foreign exporter to set the data and documents of the shipment and then send them electronically on the Blockchain platform.

What data is required to be included in the bill of lading?

The ACID number, the ID numbers of the parties to the business process, both exporter and importer, as well as the main data of the shipping bill of lading recognized among customs customers.

Will items be listed manually or on PDF?

The items will not be listed manually and will be entered electronically through the electronic invoice. Foreign exporters can send readable invoices to the Blockchain platform if they are unable to send the invoices on Excel as required, to be treated as structural data in the Nafeza system that is handling this platform free of charge for a period of 6 months. The format of the invoices will be transferred to Excel and sent to Nafeza to handle such data. Importers wishing to benefit from this service will be obliged to send exporters 5 invoices for each exporter as soon as possible to the Nafeza system by email to: e-invoiceACI@MTS-EGY.com so they can be assisted in this regard.

When is the declared value determined?

The declared value shall be determined after obtaining the ACID number and before submitting the customs certificate for the customs registration application 46 k.m. directly.

Is there a specific timing when no documents can be automatically attached by the owner?

The importer or his agent must submit all documents when requesting customs registration 46 KM and customs have the right to request any additional document.

What is the role of the customs broker in the ACI system ?
Customs brokers may request an ACID number and proceed with the customs procedures using the ACI system after obtaining an official authorization or an electronic authorization from the concerned party.

Is it ok not to put the PART NUMBER on invoices for goods that don't have GSI like fresh fruit?
Yes, the shipment content can be clarified in terms of item data, including the Global Code Number for each item, whether the GS1 or any other standard international numbering system, and if there is no Global Code Number for any GS1 item, the part number shall be determined according to the nature of the item.

How does ACI apply to shared containers?
In the case of combined bills of lading, each sub-bill of lading policy has an ACID number that is listed in the consolidated master bill of lading, in accordance with the specified parameters. And the shipping agent will request for the master bill of lading an ACID as well

What are the procedures taken if there is an increase of goods not mentioned in the commercial invoice when they arrive at the import port ?
The Customs Law No. 207 of 2020 and its executive regulations on decrease or increase shall be applied.

What is the maximum time to upload documents electronically on the Blockchain platform?
A document can be uploaded as soon as it is available. Data and documents are uploaded by the foreign exporter on the Blockchain platform until the date of the application for the Customs Registration and the Customs Registration Request 46 k.m.

Who will upload the inspection certificates issued by external entities?
The exporter may upload any available document, and the importer may also attach any other inspection certificates sent to him by the supplier after the shipment arrives.

Is the foreign exporter registration number, his tax registration number or its registration number on the Blockchain?

The registration number of the foreign exporter is the tax number or the commercial register number in the country of export.

When there is more than one invoice, how does the foreign exporter include it on the Blockchain?

The foreign exporter can upload more than one invoice in electronic form in a single file on the Blockchain platform, provided that they include the ACID number.

Why is the importer not allowed to submit documents instead of the foreign exporter?

The foreign exporter must send and upload documents and data to the Nafeza system through the Blockchain platform, in accordance with the provisions of the Executive Regulation of the Customs Law, Articles 196-1988.

Does the manufacturer that is supplying the goods need to be registered on the Blockchain?

The foreign exporter must register on the Blockchain platform so that the authorized importer can pre-register the incoming shipment when using his account at Nafeza.

Will the carrier have any role in the process of sending shipping documents and invoices from the foreign source to the Nafeza system through the Blockchain platform?

The carrier is obligated to place the ACID number on the bill of lading, and the Manifest.

Are customs customer names in English?

Customs customer data is in Arabic.

Does the customer data contain the tax number for each customer?

Yes.

Can the invoice number be changed?
The invoice number can be changed before shipping.

Can the quantity be adjusted after shipment and after getting the ACID number and before vessel arrival?
The amendment is allowed after the issuance of the ACID number, except for the data of the parties to the trade exchange, before shipping. In addition, the data listed can be modified after shipping by submitting a request to the customs upon obtaining the customs certificate number, in accordance with what is followed and recognized by the customs.

If the export company only extracts the initial invoice and the final invoice, but the other documents "the bill of lading, origin, health certificates and package information" are in the name of the product, what name is registered in the new ACI system?
What matters is the exporter, not the manufacturer.

What happens if the customer number "Company Number" is not verified even though the number is correct?
The Customs Department must be referred to to verify the validity of the data in order to be able to complete the registration process on Nafeza.

Can the customs broker list the data of the owner?
Yes based on an official authorization or an electronic authorization from the concerned party to the clearance company.

Who is in charge of listing incoming shipments to the ministries?
The concerned party's representative or a customs broker who is authorized electronically.

Who is in charge of listing for personal shipments?
The concerned party, the shipping agent, or the customs broker.

How is the foreign exporter registered on the Blockchain platform, and should registration be done once or more times?
The foreign exporter registers his data and company on the Blockchain one time only at   https://www.cargox.io

Is the field of the applicant mandatory or is the data of the customs declaration applicant only sufficient?
The applicant's field is automatically filled according to the listing account, and the custom declaration applicant is added.

Can the importer create an account on behalf of the foreign source on the Blockchain platform?
No.

Who uploads the bill of lading with the ACID number on Nafeza window for the foreign exporter?
The foreign exporter electronically uploads the shipment data and documents on the Blockchain platform. A foreign exporter or a maritime agent, in accordance with the terms of the contract, can upload the bill of lading on the Blockchain platform.

What happens if the shipment is completely rejected?
The concerned party may, within three business days of the Customs Authority's decision to reject, appeal, using supporting documents to do so.

National Single Window For Egyptian Trade Across Borders

A single entry point that allows data to be received
electronically and processed as quickly and cheaply as possible
in a transparent and secure manner.

nafeza.gov.eg